

Prevent Duty of Care

Policy to Support the Prevention of Extremism and Radicalisation (PREVENT)

Version Number:	4.0
Effective From:	2 September 2019
Review by:	3 April 2026
Date Ratified:	18 October 2019
Ratified By:	David Hampton
Last Reviewed By:	4 April 2025, David Hampton

Any member of Advanced Analytics Solutions who has any concerns regarding PREVENT should report those concerns immediately and no later than the end of the working day to the Designated Safeguarding Lead.

Introduction

The current threat from Terrorism and Extremism in the United Kingdom is real and severe and can involve the exploitation of vulnerable people, including children and young adults. This policy provides guidance on what to do if the situation arises and the procedure to follow. It is designed to protect apprentices who are registered with us, minimise the risk and effect of an adverse effect and ensure that we comply with all relevant legislation, guidance and standards.

Radicalisation is defined as the process by which people come to support terrorism and extremism and in some cases to then participate in terrorist groups.

Extremism is vocal or active opposition to fundamental British Values; this includes the holding of extreme political or religious views and also includes calls for the death of members of the British armed forces.

Terrorism is an act of terror or violence based on a political objective, whether that means the politics of nationalism, ethnicity, religion, ideology or social class.

Purpose

We recognise and understand our role, in the exercise of our functions, and in carrying out our business, to have due regard to the need to prevent people from being drawn into extremism and terrorism.

Particularly in relation to any dealings we have with learners (as defined by the legislation) we will take steps to identify those who may be vulnerable to radicalisation and know what to do when they are identified.

Protecting people from the risk of radicalisation is part of our wider safeguarding duty and is similar to protecting people from other harm.

- Ensure the awareness of PREVENT with our learners
- Ensure our staff team are fully trained and equipped to deal with the signs of radicalisation
- Ensure our learners and staff are fully aware of the reporting procedures in place
- To create and maintain a safe, healthy and supportive learning environment for our learners
- Embed British Values within our learners learning experience

Applicability

This policy is applicable to all employees, associates and partners.

Following an assessment of risks, we will:

- Promote fundamental British values and challenge extremist views while providing a safe space to debate controversial issues.
- Take steps to identify “Extremism” (where “Extremism” is vocal or active opposition to fundamental British values, including democracy, the rule of law, individual liberty and mutual respect and tolerance of different faiths and beliefs. We also include in our definition of extremism calls for the death of members of our armed forces, whether in this country or overseas).
- Assess the risk of people in our care being drawn into terrorism, including support for extremist ideas that are part of terrorist ideology.
- Refer, where necessary and appropriate, vulnerable people identified as at risk of being drawn into radicalisation, to the Channel programme.
- Work in partnership with Local Safeguarding Children Boards (LSCBs) and Local Authorities for the purposes of safeguarding and promoting the welfare of young people in our care.
- Follow statutory guidance where required (WRAP)

Who?	How?
Learners	<ul style="list-style-type: none"> • Our learners will be provided with our policy on PREVENT via our Website and through the learner handbook • Suitable training on PREVENT during their first meetings. • Side by Side training required during their time with us • Regular discussions surrounding PREVENT through progress reviews

	<ul style="list-style-type: none"> • A reporting process to follow • Information on British Values and information on how to embed these into their daily lives
Our Staff	<ul style="list-style-type: none"> • All our staff and contractors are provided with training on the Vulnerabilities and Indicators of radicalisation, the Channel process and how the duty engages with requirements of their role, via certificated learning. • They have been provided with the reporting process to follow and a Designated Safeguarding Lead to consult with if required (see Appendix 2) • They will be responsible for their learners receiving the PREVENT training during their first meetings and additional follow-up discussions during progress reviews
Safeguarding Leads	<ul style="list-style-type: none"> • Are adequately trained on PREVENT • Updates staff and learners on any changes in relation to PREVENT • Attend external briefings and training events • Ensure all information is kept up to date and information is recorded and reported to the appropriate authorities • Be responsible for the Safeguarding/PREVENT telephone contact

Referral and Intervention Process

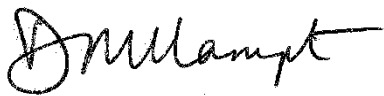
Any identified concerns as the result of observed behaviour or reports of conversations to suggest that the individual supports terrorism or extremism must be reported to a Designated Safeguarding Lead (Mike Akers or David Hampton) immediately and no later than the end of the working day.

Reporting Processes/Methods

- Report information to the Safeguarding Lead, or in their absence either of the Partners or Safeguarding/Prevent hotline for the relevant Local Authority
- The Safeguarding Lead will be responsible for informing the relevant agencies
- Alternatively you can report any concerns to the police on 999/101 or 0800 789 321 (the Counter Terrorism Hotline).

Supportive interventions

- Channel is the multi-agency approach to protect people at risk from radicalisation and aims to identify individuals at risk of being drawn into terrorism, assess the nature and extent of that risk and develop the most appropriate support plan for the individuals concerned
- Should concerns require support from other agencies; the following are ways in which terrorism and extremism can be reported
 - Anti-terrorist hotline: **0800 789 321**
 - Relevant police force: 101
 - www.gov.uk/report-terrorism



David Hampton
Partner
4 August, 2021

Appendix 1 – Vulnerabilities and Indicators of Radicalisation

Vulnerabilities

- Peer Pressure
- Need to belong/fit in
- Isolation and social exclusion
- Unsettled family life
- Bullied
- Media influence
- Accessing extremist material
- Seeking purpose of focus for life
- Seeking revenge
- Seeking acceptance or social standing

Factors that may contribute to vulnerabilities

- Rejected by peer, faith or social group/family
- Pressure or influence from a person or people linked to extremism
- Victim or witness to race or religious hate crime
- Conflict with family over religious beliefs, lifestyle or politics
- Identity confusion
- Recent religious conversion
- Under-achievement
- Experience of poverty, disadvantage or social exclusion
- Traumatic events in personal or national life

Indicators of Radicalisation

- Withdrawn
- Change in engagement levels
- Using extremist language or passionate about extremist views
- Possessing literature related to extreme views
- Change in appearance – dress or tattoos
- Change in behaviour within work and learning environment
- Change in social circles
- Preaching

Appendix 2: Prevent Reporting Form

Advanced Analytics Solutions

(Employer Name)

PREVENT INCIDENT / CONCERN FORM

Apprentice name		Date of birth	
Name and position of person completing form			
Date of incident /concern			
Incident / concern (who what where when)*			
Any other relevant information (witnesses, immediate action taken)*			
Signature:		Date form completed (DD MM YY):	
Role:			
Action taken (including reasons for decisions) and Outcomes* (NB – this section is only to be completed by a Designated Safeguarding Lead)			
Signature of DSL		Date (DD MM YY)	

*Continue on a separate sheet if necessary

Appendix 3 – Referral and Channel Process: Reporting Procedure for Prevent Duty

