

Advanced Analytics Solutions Website Privacy Policy

Version Number:	1.0
Effective From:	20 September 2019
To be reviewed by:	6 April, 2024
Date Ratified:	8 November, 2019, David Hampton
Reviewed By:	7 April, 2023, David Hampton

Website Privacy Policy

- **Data Protection**
 - We comply with the principles of the General Data Protection Regulation (GDPR) when dealing with all data received from customers or visitors to our website.
- **Our Services**
 - We only hold the data necessary to offer services provided on our website. We do not ask for or use more data than necessary to provide you with a proper service. This means we only process and hold data related to purchases and subsequent support related to those purchases, in accordance with Article 6(1)(b) of the General Data Protection Regulation (GDPR). Any processing of your data is only done to provide or perform the services or products you have purchased.
- **Data Protection Register**
 - Data is only used for the purposes described in our entry on the Data Protection Register.
- **Required Period**
 - We only hold personal data for as long as necessary. Once data is no longer needed we delete it.
- **Card & Payment Processing Data**
 - We use third-party payment providers to handle payment processing data securely. We never see or store any card or payment information. In accordance with Article 6(1)(b) of the General Data Protection Regulation (GDPR) any other data is only used to process your purchase securely. In accordance with Article 6(1)(c) of the General Data Protection Regulation (GDPR), we need to retain data related to all purchases to fulfil our existing legal obligations to account for tax and VAT on all transactions.
- **Backup & Data Storage**
 - For administrative reasons, customer data and email subscription data may be passed to and stored securely with third party service providers located outside the EEA (European Economic Area). This is done to backup and preserve your data where it is needed to carry on offering a service to you.
- **Customer Requests**
 - As a customer, you can at any time (and free of charge) request details of the data we hold relating to you - and you can also request any such data is amended or

deleted. Please note that if you request deletion of your data, this will prevent us from offering any further support relating to your previous purchases.

- **Email Updates**
 - We only email offers of product updates when major improvements have been made, no more than twice per year. All emails sent by us after the original request has been serviced contain clear information on how to unsubscribe from this email service.
- **Mailing Lists - Our Promise**
 - We never sell, rent or exchange mailing lists.
- **Data Sharing With Partners**
 - We do not share commercial or technical data with our partners unless we have specifically sought and obtained your prior approval. Where we request such approval, we will always fully disclose how your data is used.
 - Please note that even when we have your specific consent, we only share data with partners that operate their own privacy policy in full accordance with the General Data Protection Regulation (GDPR).
- **Spam**
 - In accordance with the Privacy and Electronic Communications (EC Directive) Regulations 2003, we never send bulk unsolicited emails, (popularly known as Spam) to email addresses.
- **Product Updates**
 - We may send emails to existing customers or prospective customers who have enquired or registered with us, regarding products or services directly provided by us.
- **Email Content**
 - All emails sent by us will be clearly marked as originating from us. All such emails beyond those needed to service a purchase will also include clear instructions on how to unsubscribe from our email service and any future emails. Such instructions will either include a link to a page to unsubscribe or a valid email address to which you should reply, with “unsubscribe” as the email subject heading.
- **Contact Us**
 - If you have any questions relating to our Privacy Policy, please email us at david.hampton@advancedanalyticssolutions.co.uk.